

# *Congratulations*

on your upcoming wedding! We know you have many questions and hope this brochure will answer many of them.

The Wedding Committee assists the bridal party with their wedding plans. We then help to coordinate the ceremony and reception held at our church. This ministry provides an opportunity for women to share their gifts of hospitality and help to provide a wonderful experience for the bride and groom.

## *“Saving Your Marriage Before It Starts”*

class is offered several times throughout the year. This is open to couples who are seeking to get engaged, engaged, or newly married. To register for the next available class, contact Pam at 801.479.7030 ext. 4221. Classes are offered in the Fall, Winter and Spring each year.



*Before You Say*  
**“I DO”**



*Weddings at*  
**The Heights Community**

## Important requirements for having a wedding at one of the campuses of The Heights Community:

- ◆ WHC pastors are pleased to perform your ceremony. Most of our pastors do request ceremonies be for Christians marrying Christians or non-Christians marrying non-Christians.
- ◆ Prior to performing the ceremony, the couple is required to attend pre-marital counseling. We offer a "Saving Your Marriage Before It Starts" class three times each year. We recommend doing this class at least 3 months prior to the wedding date. Register for the next available class online or contact Pam at the WHC office (*x4221 or pam.s@the-heightscommunity.org*).
- ◆ Couples need to contact the WHC church office at 801.479.7030 to verify if each individual campus Auditorium and other facilities are available for their specific wedding date. Please note that your first choice may not be available.
- ◆ Couples must use a Heights Community wedding coordinator. This person works with the staff at each campus to insure arrangements for your ceremony, rehearsal, and other facility needs. The couple is responsi-

ble for contacting the official wedding coordinator once the above date has been verified.

- ◆ Couples are responsible for their own musicians and vocalists, as well as audio visual recordings. A list of suggestions is available through the Worship Team office. Additional fees are required for these services.

### The following fees apply:

#### Member of The Heights Community

\$175.00 fee for pastor only  
\$400.00 for wedding only  
\$500.00 for wedding / reception

#### Non-Member

\$175 fee for pastor only  
\$650 for wedding only  
\$750 for wedding / reception

***A \$100 non-refundable deposit is required to confirm date no matter where the ceremony will take place (effective April 2011).***

**What is included?** Booking a wedding at a campus of The Heights Community includes fees for the pastor, wedding coordinator, sound technician and custodial services. It does not include the pre-marital class, decorations, food service, instrumentalist/vocalist, audio visual recordings or reception items.

**To schedule a wedding,** please complete this section and mail or drop at any campus office with your \$100 deposit made payable to The Heights Community. **Your date will be NOT be held without receipt of your \$100 non-refundable deposit.**

We will need the following information:

Wedding Date \_\_\_\_\_

Time \_\_\_\_\_

Wedding Location or campus  
\_\_\_\_\_

Reception on campus?  Yes /  No

Rehearsal Date \_\_\_\_\_

Time \_\_\_\_\_

Pastor Requested:

1st choice \_\_\_\_\_

2nd choice \_\_\_\_\_

Bride's Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Is bride a member?  Yes /  No

Groom's Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Is groom a member?  Yes /  No

Upon receipt of deposit, we will mail you a complete Wedding Service Guide. This guide will assist you and the campus wedding coordinator.

Cut here and drop off at any church office or mail to 1770 E. 6200 St, Ogden 84405.